



**EXHIBITOR REGISTRATION FORM**

**A. Company Information**

NAME OF COMPANY :	
PERSON IN CHARGE :	TITLE :
SECTOR / INDUSTRY :	
COMPANY ADDRESS :	
POSTCODE :	STATE :
TEL OFFICE :	FAX NO. :
MOBILE NO. :	EMAIL :

**B. Staff information**

No	Name	I.C No	H/P No
1			
2			
3			
4			
5			





**C. Exhibition Information**

Kindly note that NO BOOTH is allowed at the display area. The hotel only provides one table (size: 6'x2.5') and two chairs per organization. Please indicate the list of items your organization will display.

- Buntings (maximum 2 buntings are allowed)
- Brochures
- Publications
- Products (Please specify) : \_\_\_\_\_  
\_\_\_\_\_
- Other Items (Please specify) : \_\_\_\_\_  
\_\_\_\_\_

Only one power point will be given. You are required to provide your own extra power cables

\*Please read the terms and conditions.

**D. Fee Information**

NO.	REGISTRATION	REGISTRATION FEE (RM)	REMARK	QTY	AMOUNT (RM)
1	Exhibitor (2 staff per company)	800	Only 1 exhibiting space per company	1	800
2	Additional Staff	350	Per additional staff		
<b>TOTAL (RM)</b>					

***Your application will be verified before it is approved. Confirmation notice will be sent to your email once your application is approved. Please make payment after you received the confirmation notification and invoice from SEDA Malaysia.***





**ISES<sup>20</sup><sub>12</sub>**  
THE INTERNATIONAL SUSTAINABLE ENERGY SUMMIT

**Empowering Nations via Sustainable Energy**

7 & 8 November 2012 • Putrajaya Marriott Hotel



- Payment can be made by credit card or cheque payable to:

**Sustainable Energy Development Authority Malaysia**

Bank account number and bank details:

Acct No : **1601-0000888-10-8**  
Bank Name & address : **CIMB Bank Berhad, Putrajaya**  
**2M11-A Kompleks Kementerian Kewangan 5**  
**Persiaran Perdana, Presint 2, 62592 Putrajaya**  
Swift Code : **CIBBMYKL**

**TERMS AND CONDITIONS**

The term "Exhibitor's" shall mean the organization/ company stated on the participation form

1. All applications for participation shall be made on the participation form and shall be submitted to SEDA Malaysia. SEDA Malaysia shall reserve the right to accept or refuse any application without disclosing any reasons thereof.
2. SEDA Malaysia shall allocate the space in accordance with the nature of displays or in any manner they deem fit.
3. Exhibitors are only allowed to bring the items that are listed in the participation form. Any damage caused by the exhibitor to other exhibitors or common property shall be the responsibility of the exhibitor. Exhibitors must complete the setup of their display by the time stipulated by SEDA Malaysia.
4. Exhibitors shall bear all expenses and be responsible for the transport of exhibits to and from the hotel.
5. SEDA Malaysia shall not be held responsible for any loss or theft or damage of exhibits at the display area during the event. SEDA Malaysia shall not be liable for any injury, loss, or damage that may occur to Exhibitor's employees or property from any cause whatsoever and or for any loss sustained by the exhibitor directly or indirectly attributable to the cancellation, suspension or reduction of duration of the scheduled event.



**PEMANDU**  
PERFORMANCE MANAGEMENT AND DELIVERY UNIT



**ISES<sup>2012</sup>**  
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- The failure to object to any breach of any clause herein by SEDA Malaysia shall not constitute agreement to modification of this agreement or a waiver of any subsequent breach of such clause.

## DECLARATION

I understand that while SEDA Malaysia takes due precaution in the safety of the event participants, SEDA Malaysia shall not be liable or held accountable in any way for any accidents or mishaps that occur in the event. I agree that I shall be responsible for my own safety during the event.

I have read all the information with respect to this event and confirm that I agree to comply with all the terms and conditions set out herein as well as all the safety requirements of SEDA Malaysia.

I also understand that the **event fee is not refundable**. Any replacement of staff must be made at least two (2) weeks before the event date.

\_\_\_\_\_

(signature)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

- Please submit your complete registration form to : [ises@seda.gov.my](mailto:ises@seda.gov.my).



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